



**Horace Allen School Council Meeting  
Thursday, June 20, 2019 - 6:30PM**

**CHAIR: Sarah Thompson - 403-563-7369**

**VICE CHAIR: Nicole Stafford**

**Recording Secretary: Kim Uhersky**

**Treasurer: Anke Gravel**



**Horace Allen School Council Mission:**

***'To foster the well-being and effectiveness of our school community and to enhance student learning'***

**HASC MINUTES**

**IN ATTENDANCE**

Sarah Thompson, Chair  
Nicole Stafford, Vice Chair  
Anke Gravel, Treasurer  
Kim Uhersky, Secretary

Elaine Garner, Principal  
Myrna Dembicki, Vice Principal  
Leslie Margetak  
Mallory Banting

1. CALL TO ORDER
  - a. Call for additions/amendments to agenda
    - i. 8f - stickers with AGM date for pamphlets
  - b. Approval of Agenda – motion to approve the agenda made by Sarah, 2<sup>nd</sup> by Mallory, carried.
2. APPROVAL OF PREVIOUS MEETING MINUTES
  - a. Date of previous meeting: May 28, 2019 – motion to approve the May 28, 2019 minutes made by Sarah, 2<sup>nd</sup> by Nicole, carried.
3. FINANCIAL REPORT (Anke Gravel) – attached
  - a. Motion to approve the financial report as amended made by Kim, 2<sup>nd</sup> by Nicole, carried.
4. CORRESPONDENCE (Sarah Thompson)
  - a. Correspondence from the mail reviewed
    - i. Fundraising promotions
  - b. E-news
    - i. Ministers Youth Council correspondence
5. SCHOOL REPORT (Elaine Garner) - attached
6. TRUSTEE REPORT (Greg Long / Clara Yagos)
  - a. Reviewed the Board of Trustee Key Messages from Irsd.ca
7. COMMITTEE REPORTS
  - a. Parent Worker Bee Committee - Mallory Banting - Coordinator
    - i. Ongoing as usual
  - b. Hot Lunch Committee - Hot dogs and Subway through the Nutrition Grant
  - c. After-School Events - n/a
  - d. In-School Events - n/a
  - e. School Grounds

- i. Outdoor Classroom updates
- ii. Eco Club update
- iii. Festival on the Field - Request for vegetable plants and garden name markers for the garden boxes
  - Motion to approve up to \$300 to pay for vegetable plants and garden name markers for the Outdoor Classroom made by Sarah, 2<sup>nd</sup> by Nicole, carried.
- iv. Archeology dig idea is being looked into by Mrs. Margetak
- f. Fundraising
  - i. Farm to School next year - Delivery Tuesday, October 8. Order deadline Sept 26.
  - ii. Mabels Labels fundraiser - get 20% of sales, can run for certain periods of time, order online - Mallory will coordinate
- g. Recycling - Sarah Thompson - Coordinator - happening as needed

## 8. BUSINESS

- a. Placed Based Learning updates
  - i. There was a couple more workshops where mapping was worked on
  - ii. Will be back in October with proposals
- b. T-shirt order - Motion to purchase the required number of t-shirts for new students made by Sarah, 2<sup>nd</sup> by Nicole, carried.
- c. Back to School BBQ - Thursday, Sept 5 from 5:00pm - 6:30pm - BBQ has been requested from ATCO
- d. Year-end Breakfast for teachers - Motion to purchase the year-end breakfast from Country Encounters for \$300 + GST at 9am on Friday, June 28 made by Sarah, 2<sup>nd</sup> by Nicole, carried.
- e. Thank-you gift for Cherie - Motion to purchase a gift certificate from the Spring Break Garden Centre for \$100 as a thank you gift to Cherie for all the help she has given us through the year made by Sarah, 2<sup>nd</sup> by Nicole, carried.
- f. Stickers with the date of the AGM for the pamphlets will be made and applied to the pamphlets

## 9. FUTURE AGENDA ITEMS

- a. AGM Meeting in September - Bylaw review

## 10. NEXT MEETING DATE & ADJOURNMENT

- a. Next meeting September 19, 2019 at 6:30pm for AGM
- b. Meeting adjourned 7:50pm

<b>HASC Simplified Financial Statement</b>			
May 28, 2019 to June 17, 2019			
<b>Actual Balance at May 28, 2019</b>			<b>\$5,676.64</b>
	<i>Details</i>	<i>Date</i>	<i>Amount</i>
<b>Expenses from</b>			
	Isabelle Sellon School Movie Night	5-29-2019	-\$117.73
	Grade 2 Field Trip	2019-06-17	-\$300.00
<b>Income from</b>			
<b>Balance at June 17, 2019</b>			<b>\$5,258.91</b>
<b>Committed Future Expenses</b>			
<b>Uncommitted Balance at June 17, 2019</b>			<b>\$5,258.91</b>
<b>General Account Balance - \$4,418.91</b>			
<b>Hot Lunch Balance - \$800.00</b>			
<b>School Council Childcare Account - \$40.00</b>			

## **Report to School Council Thursday June 20, 2019**

### **Staffing and Budget 2019-20**

Teaching Staff (12.0 FTE) assigned based on projected enrollment by division office:

- K - Kara Kulak
- Gr. 1 - Brandie Fast, Kayla Marra and Becky Pichurski
- Gr. 2 - Lenore Tarcon and Lesley Margetak
- Gr. 3 - Roy Lach, Tammy Gregory, Megan Davis
- PUF and K and Gr. 1 LS - Jen Stickney
- .3 Admin, Outdoor Learning, and Gr.  $\frac{2}{3}$  LS - Myrna Dembicki
- .5 Admin, Art and Target Time coverage - Elaine Garner
- Music - Annemarie Neudorf

Support Staff, assigned based on projected enrollment and student need by division office:

- EAs: Deb Nye, Michele Pitt, Connie Arbuckle, Stacey Hildebrandt, Nicole Ginther
- SLA: Bernice Dunbar
- Admin Assistant: Cherie Snider
- LC Technician: Laurie Lowe
- PUF EAs will be assigned at the end of August

### **Bussing 2019-20**

- 7 buses instead of 8 will run next year. Marie Swann will now be on Route 2 . The buses will be running quite full next year.

### **2019-20 Calendar**

Winter Concert: December 19, 2019; Spring Family Night: April 8, 2020; Student Led Conferences: December 5 and April 2 (same nights as ISS).

### **Outdoor classroom and ECO Club update - Mrs. Margetak**

- Festival on the Field Event - Monday June 24 at 5 p.m. TD Friends of the Environment will be in attendance to present donation to the school. (\$8400)
- HAS is grateful for the support of Parent Link and their donation of \$400 towards the Outdoor Classroom, and to the Second Fiddle String Jam for a donation of \$400.
- Tupperware Fundraiser -approximately \$1000 was raised with this fundraiser.

### **Nutrition**

- Uncertainty about continuation of funding for nutrition program at the school in 2019-20. We will rely on donations again to offer breakfast program. A volunteer will be needed to shop and develop breakfast menus. We will look at ways to have snacks (fruits/vegetables) in the classroom in addition to food in milk coolers for those who need extra food at lunch.

**Emerging Artists Program - Best of LRSD Student Art Acquisition Program 2019-2020** - eighty outstanding pieces of student art has been chosen by the Board of Trustees Awards Committee. Congratulations to Johnny Hawkins (Gr. 2), Jasper Smith (Gr. 2) and Nate Lach (Gr. 2).

**Pancake Breakfast and Year-end assembly**

Coleman Lions have agreed to help with a pancake breakfast on June 27, 2019. The school's year end assembly will follow at 11 a.m.

**Forest School and Outdoor Learning**

Twelve staff members participated in the 2 day Forest Nature School Introduction course hosted at HAS in early June. This furthers our commitment to learning through the lens of nature and the outdoors. In the next school year, each grade 1-3 will follow the practice of Mrs. Kulak with formal time weekly for learning through nature and the outdoors. Research continues to show that outdoor learning and time spent in nature is good for our physical and mental states. The place-based learning gained by students (and adults) helps develop stewardship of the land, and a positive connection to nature. As a staff, we know it's 'good practice', and reaps many benefits.