

# Horace Allen School 2023-2024 School Information



First Day of School is Tuesday, September 5<sup>th</sup>, 2023

Time: 8:30 am - 3:20 pm (Mon to Thurs) and 8:30 am - 1:20 pm (Fri)

## All Students will require:

- inside shoes (non-marking soles) –slip on or Velcro if your child cannot yet tie laces.
- 1 large box of Kleenex
- back pack
- water bottle
- lunch kit
- headset or ear buds with 1/8" or 3.5mm head phone jack (Headset needed for Grade 1-3 only).

#### **School Bell Times:**

Morning supervision starts on the playground at 8:25am. Please do not drop off your child until this time, when supervision is available for all students.

8:30 Entry Bell

3:20 Dismissal – Monday through Thursday

1:20 Dismissal – Friday

\*Recess and Lunch times will be posted on our website.

# School Supplies for 2023 – 2024 Kindergarten – Grade 3:

- School Supplies are available to purchase through School Start at www.schoolstart.ca.
- If you choose to purchase your own supplies, lists are posted on the school's website www.horaceallenschool.ca under Parent Info.

#### Information that can be found on our website:

- Recess and Lunch Times
- Bus route information (Pick up times and bus stop addresses).
- School Supplies Lists
- Calendar with special dates and PD days.
- Newsletters
- Online Registration Link
- Community Events
- General Information throughout the year. www.horaceallenschool.ca

#### **School Fees:**

Horace Allen School will not be charging school fees this year. Agendas for Gr. 1-3 will be provided. Thank you to school council for sharing the cost of the agendas with the school. We will only be requiring payment for skiing / field trips that take place throughout the school year.

#### **School Contact Information:**

## **Horace Allen School**

2002 76 Street, PO Box 400 Coleman, AB TOK 0M0

Phone: 403-563-3998 Fax: 403-563-3011

Email: s-hallen@lrsd.ab.ca

Website: www.horaceallenschool.ca

# **Important School Safety:**

- When dropping off your student, please drive and park in the parking lot, and walk your child across our crosswalks. Visibility is a huge safety issue when vehicles stop in our driving lanes.
- Please do not drop your student off before 8:25 am. There is no supervision until this time.
- If your child will be absent, please let your child's teacher know or call the office at 403-563-3998.
- When entering the school, please sign in at the office.
- If there are changes to your students regular dismissal routine, please write these instructions in their agenda or call the office.

<sup>\*\*</sup>Please ensure your child's name is on all personal items\*\*