



Horace Allen School Council Meeting  
Tuesday, April 15, 2025 2:00 pm

CHAIR: Alisha Reil  
Vice Chair: Jessica Bley  
Recording Secretary: Melissa Martin  
Treasurer: Sarah Fulton



**Horace Allen School Council Mission:**

***'To foster the well-being and effectiveness of our school  
community and to enhance student learning'***

**In Attendance:**

Alisha Reil, Jessica Bley, Melissa Martin, Lesley Margetak, Carla Christopher,  
Elaine Garner, Kara Kulak, Greg Long

**HASC MEETING MINUTES**

1. CALL TO ORDER..... 5 Minutes
  - a. Alisha Reil called the meeting to order at 2:04 pm
  - b. Call for additions/amendments to agenda: None
  - c. Approval of Agenda: Jessica Bley motions to approve the agenda.
2. APPROVAL OF PREVIOUS MEETING MINUTES..... 5 Minutes
  - a. Jessica Bley motions to approve the meeting minutes of [March 18, 2025](#).
3. FINANCIAL REPORT (Sarah Fulton) ..... 5 Minutes
  - a. Alisha Reil reports the Opening Balance at \$7,833.85 and Closing Balance at \$7,185.65.
4. BUSINESS .....10 Minutes.
  - a. **CNP Literacy Donation**
    - i. Remaining amount: \$1195.20
    - ii. Cesalee Williams is requesting funds to purchase an Anthology collection. Each book is \$25-35 each, 8 books total. Request of \$300 for purchase
    - iii. Jessica Bley motions to approve up to \$300.00 for the purchase of the Anthology collection with first checking with the grade 3 teachers to make sure it would be beneficial. All in favour. Move to committed funds.
  - b. **HAS T-shirt order**
    - i. Option sent from Public Image Co.: <https://www.sanmarcanada.com/atc6040y.html>
      - Last year's price of \$10.98 for cotton blend. This year would be \$11.98. Cotton/Polyester blend would be a few dollars more.
    - ii. Options sent from Giver Shirts:
      - [https://en-ca.ssactivewear.com/p/m\\_o/4850](https://en-ca.ssactivewear.com/p/m_o/4850)
      - <https://en-ca.ssactivewear.com/p/gildan/8000b>
      - <https://en-ca.ssactivewear.com/p/bella/3001ycvc>
      - \$14 plus tax or \$18 plus tax.
      - No logo set up fee. \$25 shipping fee from Fernie, but Alisha could pick up.
    - iii. Alisha will organize the order and see if we can open it up to parent community for

additional orders.

**c. Early Learning Request for Outdoor Gear**

- i. Approved increase from \$500 to \$800 spending limit by email: Approved on Mar 27 by Melissa Martin, Seconded on April 1 by Jamie Lowe-Wylde
- ii. Cassandra received the invoice for \$725.56 today and has paid for the gloves. Ordered 17 blue, 9 hot pink and 9 rosy pink.
- iii. Rain boots - Holding off to look for sales. Might look at requesting donations for boots from families where they have outgrown boots. Might look at Kamik boots that can be used for both rain/winter seasons.

**5. COMMITTEE REPORTS..... 15 Minutes**

**a. School Grounds/Outdoor Classroom:** (Lesley Margetak and EcoClub report) (see attached report)

**b. Hot Lunch Committee:** (Jessica Bley)

- i. Cesalee Williams has a lot of money left over in nutrition that she recently found out, which was why today's lunch was free. The funds came from the nutrition budget.
- ii. Hot Lunch : Free Hot Lunch on April 15
  - Cadillac Kitchen - they were short 25 meals, portion sizes were low.
- iii. May hot lunch
  - Cesalee Williams may have one or two free lunches. Looking to potentially have Chris' Restaurant cater or Parent Council would organize and cook tacos in a bag or create your own sub station in the school kitchen.
  - Cesalee Williams orders items to be delivered to school.
  - Potential Fruit Tray Friday for each class.
- iv. Nutrition program funds must be used by the end of the year.

**c. After-School Events:**

- i. Second Fiddle Dance Evening:
  - Pick dates and try to book this spring for a fall event, or book by November for a Spring 2026 event
  - Alisha will speak to Kara to find out possible dates and then Cassandra will look to book.
- ii. Year End BBQ/Event
  - Brainstorm and start planning - date is June 23, 2025.
  - Cesalee will organize the bbq. Lesley will do a cupcake sale again. We will need to advertise for the cupcake sale.
- iii. ASCE grant \$625 to use for parent engagement
  - District is holding it and will distribute it once
  - Brainstorm ideas - could we include a parent station at year end BBQ (Info on nut free lunch ideas and energy sustaining breakfasts?)
  - Alisha will contact Danika from Beside the Mountain to see if she would be interested in setting up an info station, cook book, parent session at the year end BBQ.

**d. In-School Events:** None.

**e. Fundraising:**

- i. Mabels Labels
  - Current Balance \$47.61 (pays out at \$50)
- ii. Christmas Fundraiser 2025 - [Jessica Bley]
- iii. Dessert Sauces:
  - Direct sell (forms) or online sell
  - cost of the 3pk: \$33.75
  - Online through site: they would charge GST on their checkout, and we would get a cheque for 25% of net sales.
  - This will be put to the side for future ideas.
- iv. Green Capes Dog Guides Calendar
  - \$20 per calendar - \$10 goes to Green Capes Lions Club, \$10 goes to school
  - Connection to "Dog Town"?
  - Calendars are available starting in September, and can be ordered up to November 30th. Calendars are then shipped to the school during the first week of December for delivery and distribution to the community.
  - Orders of 25 calendars or more ship for free. Schools will be responsible for the shipping costs of quantities of less than 25 calendars. Estimated shipping costs, based on current Canada Post rates, are \$25 to \$50, depending on quantity shipped and shipping destination.
  - This will be put to the side for future ideas.
- v. Other options: Mom's Pantry, Penny Carnival, Booster Club
- vi. Penny Carnival - Start early, beginning of September, collect used toys and high school kids in the community run the games. \$20 for arm length of tickets. Get donations for the community. Alisha, Jessica and Carla will work together to research fundraising ideas/details.

**f. Parent Worker Bee Committee and Recycling:**

- i. Parents can sign up at this link to help teachers with preparation tasks, and we have added a slot to sign up for picking up recycling once a week:  
<https://www.signupgenius.com/go/10C0E4EABAB28AAFFC43-51507083-parent#/>

6. SCHOOL REPORT (Elaine Garner)..... 15 Minutes
  - a. Greg and Elaine presented a Divisional Presentation to Municipal Council.
  - b. Lock down practice last week and went really well. They extended the time so they understand if it was a true lockdown they would need to wait - 20 minutes. Must do 2 per year, that was second one. Still 4 fire drills to complete before the end of the year.
  - c. Presentations from RupertLand Institute were well received by students who participated in three activities - beading, jigging and storytelling/hunting sessions. They were very impressed with the behaviour of the kids at our school.
  - d. Collaborative Inquiry Projects with a focus on literacy and now moving on to numeracy.
  - e. At the Music Festival, the grade 3's played instruments, Grade 2 and 3 choir performed and ECO Club performed. The students behaved very well.
  - f. Approval for additional non-instructional days Dec 5 and June 1.
  - g. Student Led Conferences were a successful evening of student leadership. Kids were so excited to share learning with their families. 81% of families were in attendance. 72 families participated

in the MRA survey. Results from the survey are use to guide planning for next year. Will be working as a staff on that in the next few weeks.

- h. LAND day at ISS. K-3s will be over there for the majority of the day.
- i. Received \$3,977 for kindergarten for Intervention Funding. In the process of making a plan, adding another body, to support students in Kidergarten in Literacy and Numeracy for the remainder of the school year.
- j. Budget meeting tomorrow, will share at the next meeting.
- k. Admin assistants day next week, will celebrate the 28th.
- l. April 30th Kindergarten orientation - likely 2 classes
- m. May 15th Earth Rangers are coming at 1pm for about an hour of presentation.
- n. May 22nd Early Learning Open House
- o. May 30th Cantara Choir came in February (adults) now the kids 12-16 years old are coming to perform for the students.

7. TRUSTEE REPORT (Greg Long / Clara Yagos)..... 10 Minutes

- a. Trustee Election - Oct. 20, 2025, nominations accepted until Sept 22 at noon.
- b. Presentation by Health and Safety Coordinator. Ask that parents continue checking in at the front desk and teach children proper road and bus safety.
- c. Asking the superintendent to make budgeting more specific for the public and board trustees. Begin in sept trustee budget, here is what it costs for 7 school trustees. \$400/salary for work done at home, paid for travel, paid for travel time. Recommendation that the trustee budget will be categorized by each trustee and each category has been passed.
- d. 10 year capital plan and facility plan - Livingstone School is going to get its renovations or new school in Lundbreck.
- e. Quarter financial report was approved - can be viewed online.
- f. We are running a \$529,000 deficit this year.

8. FUTURE ITEMS..... 5 Minutes

9. NEXT MEETING DATE: Tuesday, May 20th @ 2:00 pm, HAS Rm. 210

10. ADJOURNMENT Jessica Bley motions to adjourn meeting at 3:16 pm



## Eco Club News Report to School Council

April 15, 2025



April is Earth Month!! Eco Club and all students are leading **Eco activities for Earth month** towards our Ecoschools certification and LSF (Learning for Sustainable Future) school status for this year!

**Whole School - Litterless lunches** - we congratulate 2A for winning the March Waste-free Wednesdays Challenge with an 84% result over the 4 Wednesdays! All classrooms are doing great at reducing trash and will continue encouraging Waste-free Wednesdays...and every day!

**Used Blankets/Towels Drive** for the SPCA - our ongoing action is being helped by the grade 3s collecting other items needed by the local Animal Shelter!

**Reducing** trash by using only 1 or 2 paper towels (reminder notice in the bathrooms) if needed or using cloth!

**Recycling** paper, cardboard, electronics, markers and plastics everyday! -

**Reusing** by maker-time creations, GOOS paper (good on one side) boxes and using whiteboards with dry erase markers instead of paper!

**One Hour No Power** all classes and Mrs. Snider's, Mr. Garner's and Mrs. Kulak's office are currently reducing electric power and tracking it with a bar graph for one week!

**LAND Day Hike & Outdoor Activities** - using our own power to enjoy, exercise and learn about our environment, noticing seasonal changes to plants, trees, insects and animals!

**Early Learning** - Our 'littles' are leaders too! They are reading "The Earth Book" and finding ways to help our world!

**Kindergarten** - Kinders are creating a **chart** from their discussion of the "3Rs" and making their own list of the things they can do!

**Grade 1** - Students watched the Green Ninja video and are making footprints with suggestions for reducing our **carbon footprint** on our environment and putting them up and down the school hallways!

**Grade 2** – Students are reading daily **Eco Tips** over the intercom with morning announcements and are making their own lists of eco tips for home and school! They have made a bulletin board with Eco tips in the hallway and colored a door poster!

**Grade 3** – Students will investigate **Phantom Power** in the school by mapping where there are unused and unnecessary electronics. They are also collecting food and supplies for the Hillcrest SPCA!

**Eco Club** – Eco Club presented their “Plastic Rap” at the Music **Festival!** Mr. Musprat remarked that their message was important and praised them for giving up their recess to help the world! They are continuing the **Earth Rangers Winter Quest** just completing the **“Save with Snow”** action where they each collected a container of snow, covered it, measured the snow height and resulting water height, added soil to it and then planted the 2 types of **Tomatosphere** seeds! They marked the seeds X and Y as this project from **“Let’s Talk Science”** sends 2 seed packs, one of which has been to the International Space Station, the other has not! They will track germination and growth (we hope) over the next few weeks! Results will be submitted and then we will find out the mystery seeds identity...and compare it to the results across Canada! The final action for Winter Quest is called **“Art for the Animals”!**

## **All of our “ACTIONS” are linked to one or more of the 17 United Nations’ Sustainable Development Goals!**

- Horace Allen has just received a load of wood chips thanks to ArborTech!
- The Treasure Swap raised over \$50.00 for the Juiceboxes for the CNP Foodbank ongoing project!
- We will meet with the landscaper next week about adding some features to the - Outdoor Learning Area and doing some repair work. Brandie Evertts, native species specialist, has agreed to continue to help us do more planting of native shrubs and trees, next in the Forest Foothills area!

**Reminder: Horace Allen is an on-going drop-off/collection site for:**

1. Cell phone recycling supporting the Calgary Zoo Gorilla conservation project!
2. Used blankets/towels/facecloths supporting the CNP Animal Shelter
3. Markers/pens recycling, also household batteries! **We delivered 35 pounds of batteries and 20 pounds of markers to Staples last month!**