



Horace Allen School Council Meeting
Tuesday, May 20, 2025 2:00 pm

CHAIR: Alisha Reil
Vice Chair: Jessica Bley
Recording Secretary: Melissa Martin
Treasurer: Sarah Fulton



Horace Allen School Council Mission:

***'To foster the well-being and effectiveness of our school
community and to enhance student learning'***

HASC MEETING MINUTES

In Attendance:

Alisha Reil, Jessica Bley, Melissa Martin, Sarah Fulton, Cassandra Litchfield,
Elaine Garner, Kara Kulak, Greg Long, Taylor Hill, Shayla

1. CALL TO ORDER..... 5 Minutes
 - a. Alisha Reil called the meeting to order at 2:03 pm
 - a. Call for additions/amendments to agenda: None
 - b. Approval of Agenda: Melissa Martin motions to approve the agenda.
2. APPROVAL OF PREVIOUS MEETING MINUTES..... 5 Minutes
 - a. Melissa Martin motions to approve the meeting minutes of [April 15, 2025](#)
3. FINANCIAL REPORT (Sarah Fulton) 5 Minutes
 - a. Sarah to check with Cherie regarding total cost breakdown for gloves.
4. BYLAW UPDATES REVIEW AND APPROVAL (Melissa Martin).....5 Minutes
 - a. See linked [proposed changes](#) and [updated bylaws](#).
 - b. Sarah Fulton motions to approve updated bylaws. All in favor.
5. BUSINESS10 Minutes.
 - a. **Student Agendas for 2025/26 school year**
 - i. Cost share, total amount \$993.83
 - ii. Melissa Martin motions to approve the full cost of agendas. Cassandra Litchfield seconds motion.
 - b. **Teacher Thank-yous, Elaine Retirement gift**
 - i. Cassandra Litchfield motions to approve a \$100 gift card. Melissa Martin seconds motion.
 - c. **Closer To Home Community Services**
 - i. Taylor and Shayla from Closer to Home Community Services join us. The agency has been operating in Calgary for 30 years. They recently received a contract with the Government of Alberta to provide foster care services for Southern Alberta for up to 50 beds. The need is high with spaces for kids in rural communities.
 - ii. Foster care is a temporary care while the family takes necessary steps to have children

return home. Homelessness, poverty and addiction are the highest reasons for foster care in Southern Alberta. Foster care in Southern Alberta was previously run through the government. This is the first time an agency has been contracted out in Southern Alberta. They are trying to get their name out there and for people to open their homes to children.

- iii. The primary caregiver role does anything you would normally do for your own child, along with working with biological family to supervise visits. There are many criteria that need to be met to become a foster parent and a safe home assessment is required. The agency offers 24/7 on-call support and provides in-home visits once a week at the beginning and the amount of visits may increase or decrease depending upon the support required. Funding is available for holidays and recreation for the child. The agency is in desperate need of loving homes in Southern Alberta.
- iv. There is an option to foster through agency or the government. The main differences between fostering through government or agency is that the agency provides "Teaching Family" model to help support behaviours and there is 24/7 support.

d. T-shirts:

- i. Open order for parents in the fall.
- ii. Alisha will purchase a sample of the red shirt from Public Image.
- iii. Melissa Martin motion to approve a budget up to \$1,200.00. Cassandra Litchfield seconds motion.

6. COMMITTEE REPORTS..... 15 Minutes

a. School Grounds/Outdoor Classroom: EcoClub report (see attached report)

b. Hot Lunch Committee: (Jessica Bley)

- i. Nutrition program purchased the last hot lunch.
- ii. June 5th, we are going to do taco-in-a-bag. It will be run through the nutrition program. The fee will be \$5 per student.
- iii. End of year BBQ, Cesalee is purchasing pizzas and is supplying all items at this moment. She will let us know if we need to use any hot lunch funds.

c. After-School Events:

- i. Welcome Back BBQ: Alisha will touch base with Lesley.
- ii. Second Fiddle Dance Evening:
 - Dates looking at: Thursday, October 16 or 23, Thursday, February 12
 - Cassandra is waiting to hear back and will provide an update.

d. In-School Events:

- i. Year End BBQ/Event
 - ASCE grant \$625 to use for parent engagement:
 - Danika Vanderpyl from "Beside The Mountain" on nutritional breakfasts/snacks/lunches
 - Cassandra Litchfield motion to approve up to \$300.00. Melissa seconds motion.

e. Fundraising:

- i. Mabels Labels
 - Current Balance \$47.61 (pays out at \$50)

ii. Penny Carnival

- Alisha will send out an email regarding a sub-committee meeting date.

- i. Farm to school date looking at week around Thanksgiving 2025. Date will be open sometime this summer.

f. Parent Worker Bee Committee and Recycling:

- i. Parents can sign up at this link to help teachers with preparation tasks, and we have added a slot to sign up for picking up recycling once a week:

<https://www.signupgenius.com/go/10C0E4EABAB28AAFFC43-51507083-parent#/>

7. SCHOOL REPORT (Elaine Garner)..... 15 Minutes

- Tri-council meeting at ISS on May 29th at 6:00 pm.
- Practising fire drills. Have done 2 and have 2 to go. They don't care for the bell, but do know where the muster spot is.
- Earth Ranger presentation was well received and was very interactive.
- Land Day on April 17th. It was an amazing day. The older kids were paired with younger children.
- Friday PD day at Peaks. Groups shared community impact projects. ISS joined HAS for a hike. Two schools will continue to work together.
- Extra grade one and three intervention funding.
- Budget for the school is very similar to this year. Teaching staff has increased a little bit. Looking at having more music classes.
- 25 families out of 34 families came to the April 30th kindergarten orientation and a screening day for them.
- Students have reached 159 goals so the next celebration will be extra recess with soccer. Leadership team went out and had a survey.
- Getting rid of old resources. Will put things out at the pizza picnic.
- Received funding for new science resources.
- Swimming, today kindergarten started and the other grades will start tomorrow.
- June 18th all kids go to ISS.
- June 4th Elaine, Kara have a meeting with an organization that is looking to offer before and after school care at the school for HAS and ISS students.
- Early Learning open house on Thursday night.
- Cantare youth choir here to present to the kids on May 30th.
- Grade 3s are off to Frank Slide, Kindergartens have celebrations, Grade 2s Calgary Zoo, Grade 1 off to Chinook Lake.
- June 15th Lions will come to cook breakfast on June 25th.
- MRA survey in April as part of student led conferences. Doing quite well with results. Leadership score overall is 80, culture is 85 and academics at 85. School plan due at the end of May will be based on some of the areas that could have more growth. School plan will be shared in the fall.

8. TRUSTEE REPORT (Greg Long / Clara Yagos)..... 10 Minutes

- Trustee Election - Oct. 20, 2025, nominations accepted until Sept 22 at noon
- Both students and staff try to use Peaks as much as possible. When programming is complete, shovels will be in the ground for a new facility.
- Passed an amendment for a third party assessment. Received funding for pre-planning for Livingstone School.

9. FUTURE ITEMS..... 5 Minutes

10. NEXT MEETING DATE: Tentative September 16th, 2025 at 2:00 pm meeting, HAS Rm. 210

11. ADJOURNMENT: Cassandra Litchfield motions to adjourn meeting at 3:18 pm



Eco Club News

May 20, 2025

Horace Allen Eco Club mission: 'take care of the environment' by finding ways to help nature!

**Horace Allen is a 2024 PLATINUM ECOSCHOOL - we have submitted our completed actions for 2024-25 certification at the platinum level and hope to receive approval



We completed the Earth Rangers' Winter Quest and are waiting for our certificate and banner! We are now doing the Spring Quest which has 4 steps - We Love Wildlife, Pollinator Pals, Nurture Nature and Local Love! Earth Rangers featured Horace Allen Eco Club on their website/Earth Rangers Wall of Fame and on their social media

<https://clubs.earthrangers.com/wall-of-fame/meet-our-earth-rangers-clubs-superstars-from-horace-allen-eco-club-coleman-ab/> (may have to cut and paste) which is so exciting and we are still included on the link!

April, Earth Month at Horace Allen, was busy and fun with all classes participating! **School-wide actions** included One Hour No Power, saving energy by turning off lights and electronics when possible, which 3B was the top power-saver, Papertowel Reducing with signs posted as reminders, Litterless Lunches/Waste-free Wednesdays are continuing and LAND. Day to appreciate nature!

Early Learners read "The Earth Book" and sorted items into "garbage" or "recycle"!



Kindergarteners created pictures of themselves taking care of the world!

Grade 1s watched "The Green Ninja" and made footprints around the school telling ways to reduce carbon footprints!

Grade 2s read Eco Tips to the whole school every morning on announcements!

Grade 3s held a pet supply drive collecting items for our local animal shelter!

Eco Club

used the Earth Rangers' winter quest step 3 "Save with Snow" to collect and measure snow and the melted water, added soil to it and planted the mystery Tomatosphere seeds. They learned about conservation and created plasticine plaques of 10 animals at risk in Canada with Art for the Animals! **Thanks to Mrs. Garner** for entering Horace Allen, we were chosen as a presentation site for the **Earth Rangers Animal Ambassadors Tour!** What a wonderful opportunity for students to learn about ways Earth Rangers are helping the world! And such fun to see the animals!



Outdoor Learning Environment News

Seiji Duncan has committed to doing work for us this summer to create the Early Learning hill climber, level install tables (repaired) and new stump seats and begin the archaeological dig site!

We will begin interpretive signage if the budget permits!

We will be replacing native shrubs and trees planted last year as needed.

Reminder: Horace Allen is an on-going drop-off/collection site for:

1. Cell phone recycling supporting the Calgary Zoo Gorilla conservation project!
2. Used blankets/towels/facecloths supporting the CNP Animal Shelter
3. Markers/pens and plastic recycling, also household batteries.

