



Horace Allen School Council Meeting
Tuesday, September 16, 2025, 2:00 pm

CHAIR: Alisha Reil
VICE CHAIR: Jessica Bley
Recording Secretary: Melissa Martin
Treasurer: Sarah Fulton



Horace Allen School Council Mission:

***'To foster the well-being and effectiveness of our school
community and to enhance student learning'***

In Attendance:

Alisha Reil, Jessica Bley, Melissa Martin, Marnie Davidson, Kara Kulak, Greg Long,
Cassandra Litchfield, Laura Shipowich and Rebecca Jans

HASC AGM MEETING MINUTES

1. CALL TO ORDER..... 5 Minutes
 - a. Alisha Reil calls meeting to order at 2:00 pm
 - b. Call for additions/amendments to agenda: None
 - c. Approval of Agenda: Jessica Bley motions to approve the agenda as presented.
2. APPROVAL OF PREVIOUS MEETING MINUTES..... 5 Minutes
 - a. Approval of Minutes: Jessica Bley motions to approve the minutes from [May 20, 2025](#).
3. FINANCIAL REPORT (Sarah Fulton) 5 Minutes
 - a. Financial Report from Previous Year (from last meeting to year end) In June, Jessica was reimbursed for hot lunch in the amount of \$448.01. \$25.00 was deposited from Taco Hot lunch. \$300.00 came out of the literacy donation for the Anthology Collection. The Public Image shirts came out in August in the amount of \$802.93 for kindergarten shirts and additional shirts for any new students (from the general account). The total of all accounts at the end of June \$4,820.53. Hot lunch balance at the end of June was \$2,696.37.
 - b. Summary of Financial Report from Previous Year (Full Year Summary) This report was submitted and was to May 20, 2025.
 - c. Financial Report for the Beginning of this Year. Total of all accounts is \$4,820.53, which includes the Literacy Balance of \$895.20. The main account balance is \$1,168.96.
 - d. Jessica Bley motions to approve the financials as presented, Cassandra Litchfield seconds. Carried.
4. SUMMARY OF HASC ACTIVITIES FOR 2024/2025 SCHOOL YEAR (Alisha Reil)..... 5 Minutes
 - a. See document on school website - Parent Council section for details on activities from last school year.
5. ELECTION OF EXECUTIVE POSITIONS10 Minutes
 - a. Chair: Alisha Reil for chair, Alisha accepted. All in favor.
 - b. Vice Chair: Jessica Bley for Vice Chair, Jessica accepted. All in favor.
 - c. Secretary: Jessica Bley nominated Cassandra Litchfield for Secretary, Cassandra accepted. All in favor.
 - d. Treasurer: Cassandra Litchfield nominated Laura for Treasurer, Laura accepted. All in favor.

6. BUSINESS (Alisha Reil) 5 Minutes
- a. [School Store](#) Alisha discussed the potential options that can be available and their pricing. You would order through the Public Image website. It does not have to go through School Cash Online. Do we want to use it as a fundraiser? Discussed that the cost would be rounded up and we would get the difference between the actual cost and the rounded up price. Alisha will work with Chad to get things set up.
 - b. Boots for Early Learning: Cassandra found rain boots at Wal-Mart on sale and picked up two pairs of blue rain boots for \$7.00 a pair. The cheapest for bulk orders was approximately \$20/pair. A pair of 7/8 and 9/10 were purchased. Early Learning has requested a couple pairs of insulated boots. Abby Pohl has requested rain mitts for the Kindergarten classes. Early Learning is taking donations for rain boots, snow pants, etc. At the dance, we could ask for donations of outdoor clothing and footwear. Cassandra will look after updating the posters and any donations received. Anything not needed will be donated to the Women's Resource Center. The ask for donations goes well with the Eco Club's motto to reduce, reuse, and recycle.
 - c. Jessica Bely motions to approve reimbursement of \$14.70 to Cassandra for the purchase of two pairs of rain boots, Laura seconds.
7. COMMITTEE REPORTS..... 15 Minutes
- a. Eco Club and Outdoor Classroom: None
 - b. Parent Worker Bee and Recycling:
<https://www.signupgenius.com/go/10C0E4EABAB28AAFFC43-58550099-parent>
 - i. Need regular recycling pickup
 - ii. Parent Worker Bee sign up Tuesday or Thursday
 - iii. Recycling was not being picked up. There were two dumpsters worth that needed to be picked after the Fire Marshall indicated it was unsafe. Alisha will update the link to advise that it is cardboard pickup only. Jessica Bley will pick up for the month of September.
 - c. Hot Lunch Committee
 - i. Last year was a good trial. Jessica would like to do things differently by making the hot lunch and the cost for all hot lunch meals will be \$5.00 and will be run through School Cash Online. Jessica will work with Cherie on the dates and will work with Cesalee who will provide apples for each one. Jessica does not need many volunteers, possibly two, but can be done with just Jessica and Cesalee. Jessica will also do the fundraiser at the Golf Course again.
 - d. After-School Events
 - i. Fiddle Dance Fundraiser - The date is set for Thursday Oct. 16 , 2025.
 - ii. Cassandra has been in touch with Becky who recommended to only hold the dance for 1 hour and not to schedule too late. Cassandra proposed the time of 6:00 pm. In order to be successful, there will need to be visible people in charge so that people are not going throughout the school and reduce the size of the gym by half. The adults must be involved and Becky recommended opening it to the public so the kids can see adults that know the moves and enjoy it. All fees will go to us, they do not take any fees. There will not be any food available. Cassandra will contact people in the community that may be interested to teach the students prior to the Fiddle Dance Fundraiser and will provide the names to administration for the potential to have the students taught the steps in gym class prior to the fundraiser.
 - iii. Need to know how the strike may affect this event. Unknown right now, Marnie will let us know. Marnie Updated on Sept.19: "In the event of teacher job action, it has been shared from the Division office that schools would not be permitted to go ahead with Parent

Council sponsored events; in this case the Fiddle event.”

e. In-School Events

i. Welcome Back Pizza Party - Sept. 16

f. Fundraising

i. Mabels Labels:

- Payment Aug. 21 - \$67.44
- Current Balance - \$11.94
- Should we request flyers and send them out to parents? - Christmas? June?
- Flyers will be requested and sent out 1-2 times per year including during June when the School Start supply lists are sent out.

ii. Vegetable Fundraiser

- Orders Due Thursday Oct. 2
- Family Pick-up Date Oct. 28 - will need a lot of volunteers for sorting and unloading (heavy lifting)
- Farm to School no longer does Alberta. Alisha met up with the Veggie Guy to make a partnership. He does not want any profits. We will need to purchase the bags. We will need a large amount of volunteers. The process will need to be a lot more involved as the produce will need to be sorted into bags and then organized. The Veggie Guy will take all the donations to the food bank. This is our biggest fundraiser, so it may be good to send home a paper form to families with information with QR code.

iii. Committee creation, brainstorming idea for Spring

8. SCHOOL REPORT (Marnie Davidson)..... 20 Minutes
- a. Introduced herself, see attachment
 - b. Approx. \$10,000 from Suncor for place based learning for relationship to Teton Science School
 - c. Friends of the Library discussion to donate funds for foot path in outdoor learning area
 - d. Request from Grade 2 for butterfly kits funded by parent council motioned for \$204.96 Jessica Bley, seconded by Laura, approved for purchase
 - e. See full report on Parent Council section of school website
9. TRUSTEE REPORT (Greg Long / Clara Yagos)..... 10 Minutes
- a. Do we want to belong to the provincial board for school council association for \$125.00?
 - b. Trustees requested info about introducing a second language at elementary level and provide a presentation on the possibility.
 - c. LRSD Received funding for plan B funding AB gov has increased the money for the conference center for PEAKS to increase the campus so it will be undergoing renovations.
10. NOTABLE ITEMS 5 Minutes
- a. Alberta School Council Engagement (ASCE) grant provides \$500
 - b. CNP literacy donation remaining amount \$895.20
11. FUTURE AGENDA ITEMS..... 5 Minutes
- a. Christmas fundraiser options, possibly a fundraising committee

12. NEXT MEETING DATE (Tuesday, October 21, 2025 @ 2:00 pm, Room 210)

13. ADJOURNMENT

- a. Jessica motions to adjourn the meeting at 3:14 pm.